

# Component Spotlight

## Recent Bookings Auditor component

### About the component:

This component allows end users to monitor all recent bookings with respect to chronological management. Proactive alerts can be applied for active monitoring and drills to optimal booking lists facilitate conversations for improved booking processes.

**Who it's for:** Elective Surgery Coordinators, Bookings and Scheduling Officers and Wait List Auditors.

### Where you'll find it:

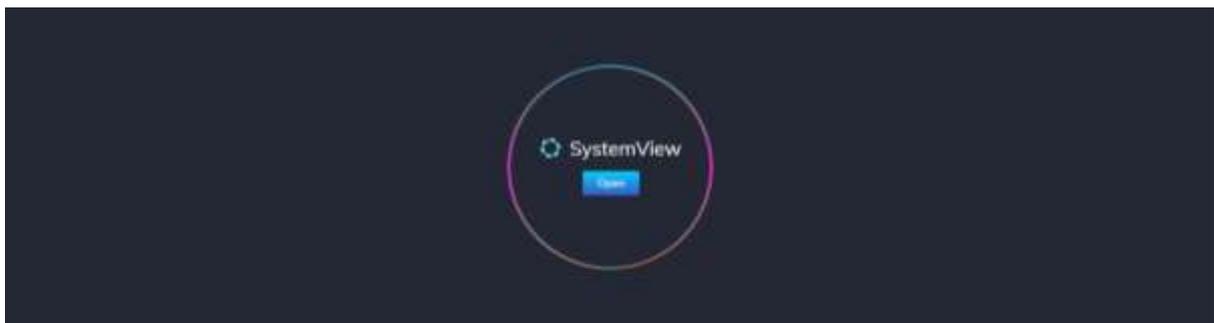
SystemView > Explore > Surgery > Chronological Management > Recent Bookings Auditor.

### Data refresh rates:

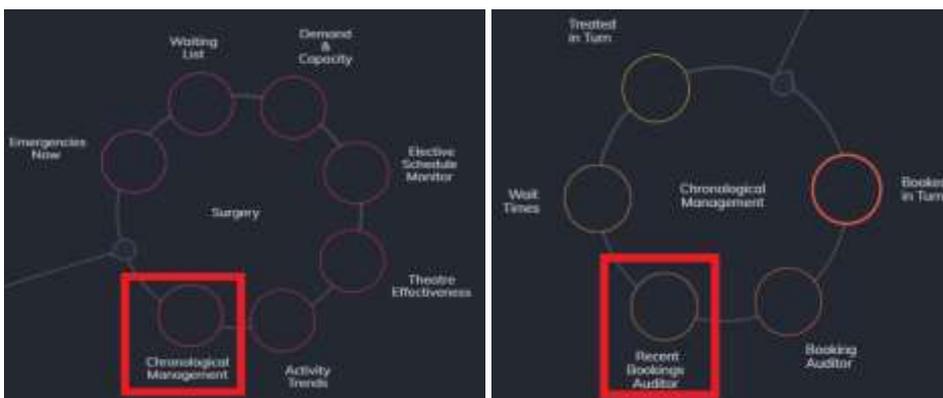
The data within this component updates every morning.

### Step 1.

Sign in to SystemView using your current hospital credentials and password

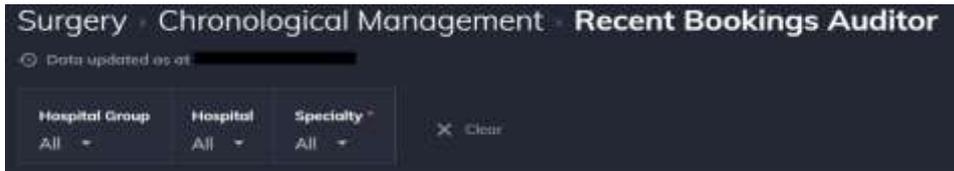


### Step 2.



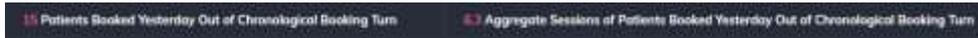
**Navigate to**  
Explore >  
Surgery >  
Chronological  
Management >  
Recent Bookings  
Auditor.

**Step 3.**

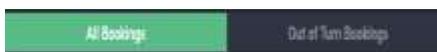


Apply drop-down filters **at the top of the page to refine the data.**

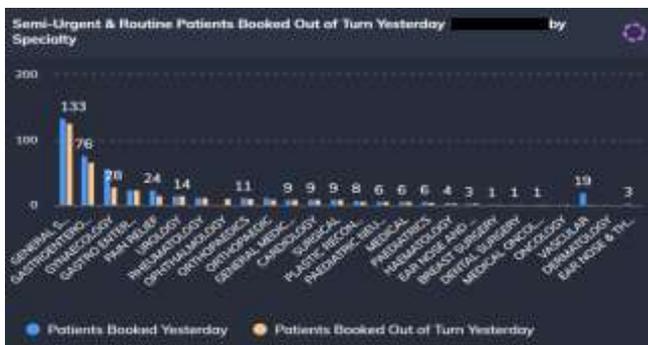
**Step 4.**



**Summary** tiles display a high-level identification of recent patients scheduled out of turn and aggregate session equivalent.

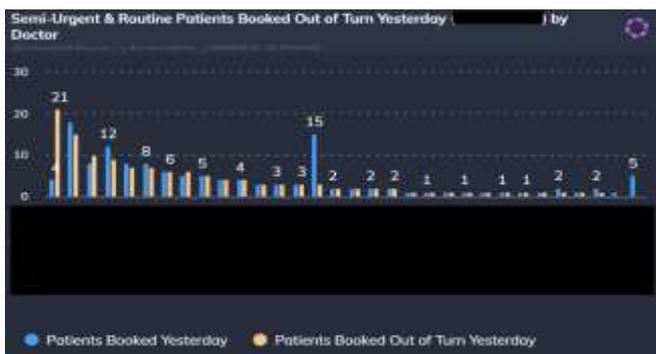


Selecting the toggle will refine the data for all or out of turn bookings only.



**Semi-Urgent and Routine Patients Booked Out of Turn Yesterday** chart displays specialties that have category semi-urgent & routine patients that are booked out of chronological order the previous day.

Selecting a specialty bar in this chart will generate further analysis.



**Semi-Urgent and Routine Patients Booked Out of Turn Yesterday by Doctor** chart displays the corresponding doctors with patients that have been booked out of turn the previous day.

Selecting a doctor in this chart will generate further patient level analysis.

**Patients Booked Out of Turn Yesterday** table displays a list of patients that fit the 'title' criteria.

Table Keys: ■ Patients Booked Out of Turn ■ Bookings Made Yesterday Out of Turn ■ Patients That Can Be Booked

Select a Primary Procedure Code or Description from the table below to compare the corresponding booked & unbooked patients. Clear Selections

Operation Bookings as at [REDACTED] 100

Treating Dr	Patient Name	MRN	Age	Category	Operation Date	Treat By Date	Booking Order	Cat 2 & 3 Wait List Order	Allocated Sessions / Total Cat 2 & Cat 3 Patients Bookings (Sessions)
-------------	--------------	-----	-----	----------	----------------	---------------	---------------	---------------------------	---

**Operation Bookings as at today** displays analysis a list of booked patients that have been booked out of chronological order.

Unbooked Patients as at [REDACTED] 100

Treating Dr	Patient Name	MRN	Age	Category	Treat By Date	Booking Order	Cat 2 & 3 Wait List Order	Allocated Sessions / Total Cat 2 & Cat 3 Patients Bookings (Sessions)	Sessions Allocated Bookings for the Appropriate [REDACTED]
-------------	--------------	-----	-----	----------	---------------	---------------	---------------------------	---	--

**Unbooked Patients as at today** displays a list of unbooked patients that can be booked.