

Bookings

Future Booked Appointments

Future Booked Appointments provides a forward-looking view of new and review appointments booked up to 12 months in the future, with patient and doctor identifiers that can be filtered by clinic code. Users can view future appointments at the specialty, doctor, and clinic levels, with access to individual patient lists. This component helps monitor upcoming new and review rates, allowing for proactive booking adjustments to meet demand projections. It also enables clinicians to see which patients are scheduled in their clinics in the coming weeks, ensuring alignment with future demand.



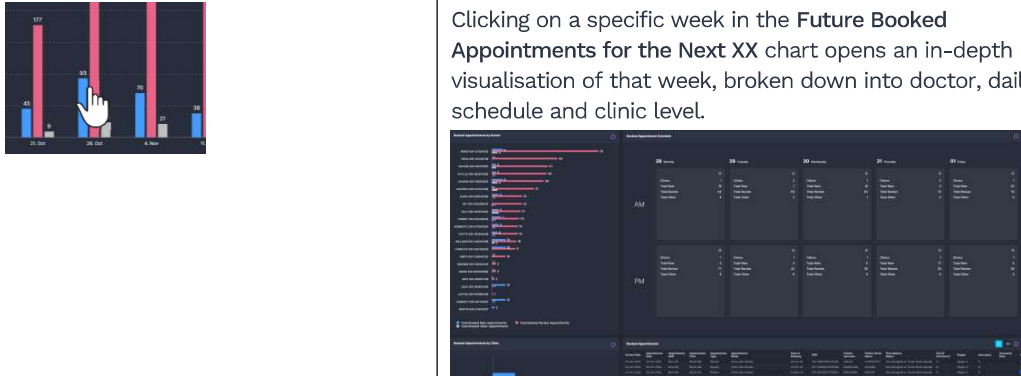
Filtering

The following noteworthy options are available in this component's **Filter Bar**:

Filter	Description	Filter	Description
Time Period	Provides the ability to view bookings 6 weeks, 3 months, 6 months or 12 months ahead.	Appointment Mode	Refers to type of appointment booked. Select single, multiple or all Appointment Mode. Examples include In Person, Telehealth, Phone.
Doctor	Allows narrowing down of the component to a specific doctor, providing a view of future booked appointments for that doctor only.	Days of Week	Allows filtering of component to show future booked appointments for all days or specific days of week only.
Clinic Type	Allows narrowing down of the component to a specific clinic, providing a view of future booked appointments for that clinic only.	Appointment Time Slots	Allows filtering of component to show future booked appointments for all or AM, or PM time slots only.
Appointment Type	Allows view of All appointments or New, Review or Other appointments only.		

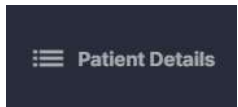
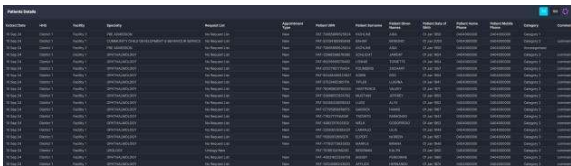
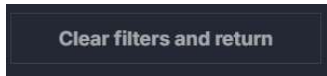
Interaction

The following interactions are available in this component.

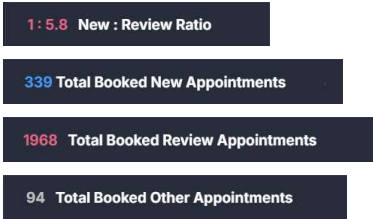
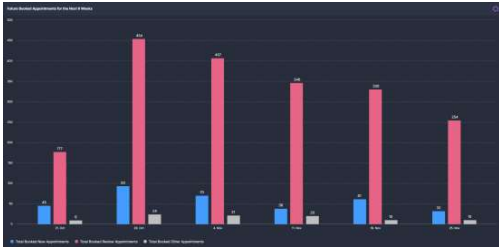
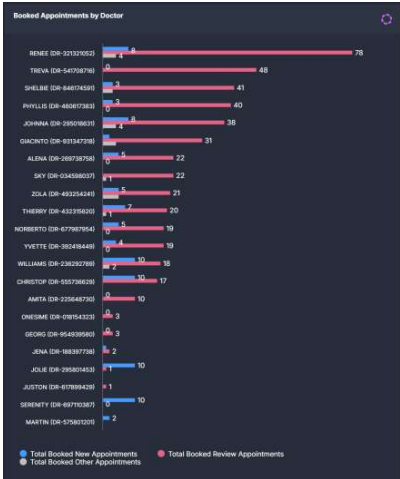
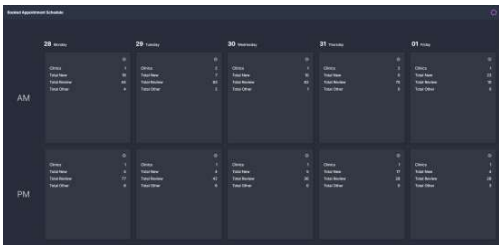
Interaction	Screenshot	Action
Hover Over Chart		Hovering over a bar in any of the charts in this component displays data point details and dims the other data points.
Click on Chart		Clicking on a specific week in the Future Booked Appointments for the Next XX chart opens an in-depth visualisation of that week, broken down into doctor, daily schedule and clinic level.
Click on Table		Clicking on a specific session in the Booked Appointment Schedule table will adjust the surrounding tiles to only display information about that day and sessions schedule.

Buttons

The following buttons are available in this component.

Button	Screenshot	Action
Patient Details		Clicking button displays: Patients Details List List of the filtered selection of outpatients with key details such as Appointment Type, Date of Booking, Appointment Mode, etc. 
Clear filters and return		Clicking button returns component to initial component screen displaying the Metrics and Future Booked Appointments tiles only.

Component Tiles

Tile	Screenshot	Explanation
Future Booked Appointments Summary Metrics		Displays key metrics for the filtered selection of future booked appointments, including the ratio of new to review appointments: - Total New Appointments - Total Review Appointments - Total Other Appointments
Future Booked Appointments for the Next XX		Chart displays a prospective view of the upcoming outpatient appointments by New, Review, and Other Appointment Type. Use the Time Period filter to adjust the chart and view either 6 weeks, 3 months, 6 months, or 12 months ahead. Note: clicking on a specific week in this chart will open in depth visualisation of that week.
Booked Appointments by Doctor		Displays a summary of booked appointments for the selected week by doctor and the proportion of New, Review, and Other appointments each doctor has.
Booked Appointment Schedule		Displays a calendar view of booked appointments for the selected week. It is broken down into the days of week and AM or PM session. Note: Selecting a session in this tile will adjust the surrounding charts to only display data for that specific schedule.

